

Table 1: Summary of the data analysis process										
Step	Method	Software	Version	Input	Output	Notes	Duration	Resources	Quality	Compliance
1	Data Collection	Survey	1.0	Questionnaire	Raw Data	Initial Data	10 days	10 people	High	GDPR
2	Data Cleaning	Excel	2019	Raw Data	Cleaned Data	Final Data	5 days	5 people	High	GDPR
3	Data Analysis	SPSS	25.0	Cleaned Data	Statistical Results	Final Report	15 days	15 people	High	GDPR
4	Report Writing	Word	2019	Statistical Results	Final Report	Final Report	10 days	10 people	High	GDPR
5	Review	Peer Review	1.0	Final Report	Final Report	Final Report	5 days	5 people	High	GDPR
6	Publication	Journal	1.0	Final Report	Final Report	Final Report	5 days	5 people	High	GDPR

Table 1: Summary of Key Metrics											
Category	Sub-Category	Value 1	Value 2	Value 3	Value 4	Value 5	Value 6	Value 7	Value 8	Value 9	Value 10
Group A	Item A1	10	20	30	40	50	60	70	80	90	100
	Item A2	15	25	35	45	55	65	75	85	95	105
	Item A3	20	30	40	50	60	70	80	90	100	110
Group B	Item B1	12	22	32	42	52	62	72	82	92	102
	Item B2	18	28	38	48	58	68	78	88	98	108
	Item B3	25	35	45	55	65	75	85	95	105	115
Group C	Item C1	14	24	34	44	54	64	74	84	94	104
	Item C2	22	32	42	52	62	72	82	92	102	112
	Item C3	30	40	50	60	70	80	90	100	110	120
Total Summary											
Grand Total		100	200	300	400	500	600	700	800	900	1000

1. General Information		2. Financial Summary		3. Operational Data	
Name	ID	Revenue	Expenses	Units Sold	Inventory
John Doe	12345	1000	500	100	50
Jane Smith	67890	2000	1000	200	100
Bob Johnson	11111	1500	750	150	75
Alice Brown	22222	3000	1500	300	150
Charlie White	33333	2500	1250	250	125
Total		10000	5000	1000	500

Annual Financial Statement					
Account	2020	2021	2022	2023	2024
Assets					
Current Assets					
Cash					
Accounts Receivable					
Inventory					
Prepaid Expenses					
Non-Current Assets					
Property, Plant, and Equipment					
Intangible Assets					
Investments					
Liabilities					
Current Liabilities					
Accounts Payable					
Short-Term Debt					
Accrued Expenses					
Non-Current Liabilities					
Long-Term Debt					
Deferred Tax Liabilities					
Equity					
Common Stock					
Retained Earnings					
Accumulated Other Comprehensive Income					
Total Equity					
Total Liabilities and Equity					

Financial Statement			
Account	Debit	Credit	Balance
Assets			
Cash			
Accounts Receivable			
Inventory			
Property, Plant, and Equipment			
Intangible Assets			
Total Assets			
Liabilities			
Accounts Payable			
Notes Payable			
Long-Term Debt			
Total Liabilities			
Equity			
Common Stock			
Retained Earnings			
Total Equity			
Total			

Financial Statement		
Account	Debit	Credit
Assets		
Cash		
Accounts Receivable		
Inventory		
Property, Plant, and Equipment		
Intangible Assets		
Total Assets		
Liabilities and Equity		
Accounts Payable		
Long-Term Debt		
Total Liabilities		
Common Stock		
Retained Earnings		
Total Equity		
Total Liabilities and Equity		

